



# CULTURAL ADVISORY COMMISSION

## Minutes of the June 2, 2008 Meeting



**Commissioners Present:** Marwan Fawal; Martin David, Chair; Debi Davis; Al Silva; and P.J. Vaswani

**Commissioners Absent:** Michelle Castro (excused)

**Staff Liaison:** Pam Morrison, Staff Liaison

**Visitors:** None

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### **MATTERS FOR COUNCIL ACTION** – None.

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1. **Call to Order and Roll Call.** The meeting was called to order at 7:35 p.m. by Chair David. Commissioner Davis moved to excuse Commissioner Castro; Commissioner Fawal seconded the motion, and it passed unanimously.
2. **Approval of Minutes.** Commissioner Silva moved to approve the minutes from the March 3, 2008 and April 7, 2008 meetings. Commissioner Vaswani seconded the motion and it passed unanimously.
3. **Correspondence & Announcements:**
  - a. Commissioners and Staff expressed warm appreciation to Commissioners David, Silva and Vaswani for their service on the Commission. Staff will confirm the date for outgoing commissioner recognition by the City Council.
  - b. Staff reviewed the correspondence received by the Commission, including the Arts Action News publication from Americans for the Arts.
4. **New Business**
  - a. **Election of Commission Officers for Fiscal Year 2008-09.** Commissioner Fawal made a motion to hold the election of officers at the August meeting, in order to allow time for the commission vacancies to be filled. Commissioner Silva seconded the motion, and it passed unanimously.
  - b. **Next Sculpture Exhibition – Planning and Schedule.** At staff's request, due to Commissioner Castro's absence and the key role she plays in the sculpture exhibition, this item was deferred to the August meeting.

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#### 5. Unfinished Business

- a. **“Americans for the Arts” Annual Conference – Recommendation for Commissioner Attendance.** Commissioner Davis moved to have Chair David attend the Americans for the Arts Conference, and to return at the August meeting to give a report. Commissioner Silva seconded the motion, and it passed unanimously.
- b. **Commission Fiscal Year 2008-09 Budget Recommendations.** Chair David reported on his presentation to the City Council on the Commission’s budget recommendations. Staff noted that the Commission’s budget recommendations were forwarded to Council without changes. The budget study session took place on May 27, with the Council set to vote on the budget on June 10, 2008.
- a. **Concerts in the Park 2008 – Schedule Commissioner Attendance.** The following schedule for Commissioner attendance was established:
  - June 18 – Commissioner Silva
  - June 25 – Commissioner Davis
  - July 6 – Staff
  - July 13 – Staff
  - July 20 – Commissioner Fawal
  - July 27 – Commissioner Davis
  - August 3 – Commissioner Castro
  - August 10 – to be decided at August meeting
  - August 17 – to be decided at the August meeting
- c. **Street Dance 2008 – Finalize Details for Event.** Staff noted that the Chamber of Commerce and the Buchser Music Association had both confirmed their participation for 2008, and that Mission City Opera would be having a booth to sell chocolate covered strawberries. A vendor was still needed to replace Neto’s Sausage; Commissioner Silva agreed to do some follow-up work on this. Commissioner Davis said that Boy Scout Troop 74 would provide six scouts and two scoutmasters to help monitor the street closure and collect mail. Chair David offered to draft a letter to Franklin Square merchant encouraging them to find creative ways to participate in the street dance (such as offering coupons or specials during the dance). Staff confirmed that the cutoff time for serving alcohol at the event is ½ hour before closing time (9 p.m.). It was agreed that an announcement would be made from the stage at 8:45 p.m. to remind everyone of the cutoff time (in addition to having signs posted at the booth) and no refunds would be given to anyone missing the cutoff time. All food and beverage vendors will be allowed to begin selling at 6 p.m.

Commissioners Vaswani and Silva, and Chair David confirmed their attendance at the event. Commissioner Davis noted that she plans to attend but will be assisting Sister Cities in the beer and wine booth that evening. Staff handed out copies of the street dance flier to each of the commissioners and requested their assistance with distribution. Staff will also email the flier to each of the commissioners.
- d. **“Art in the Air” Banner Display 2008 – Update.** Staff is working on a video presentation of the banner display for the website and Cable Channel 15.
- e. **Triton Museum of Art – Report of Activities.** Commissioner Davis reported on the most recent Triton Board meeting, which included an update on the museum’s activities. The most recent activity report was distributed to Commissioners as well. The museum’s Midsummer

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Festival, scheduled for June 21, has 200 artists scheduled to participate. Sister Cities will be providing food sales for the event.

6. **Commissioner Reports.** Commissioners reported on cultural activities of general interest.
7. **Public Presentations.** None.
8. **Adjournment.** As there was no further business, the meeting was adjourned at approximately 8:50 p.m. The next meeting is scheduled for Monday, August 4, 2008, at 7:30 p.m.

Respectfully submitted,

Pam Morrison for  
Michelle Castro  
Recording Secretary